

**CITY OF OTTAWA**  
301 West Madison Street  
Ottawa, Illinois 61350



**CIVIL SERVICE COMMISSION MINUTES**  
February 20, 2015

Present: Phil McNally  
Jack Mitchell  
Rob Schmitt  
Bob Shull

Jack Mitchell called the meeting to order at 11:00 a.m.

Public Comment: None

Moved by Phil McNally, second by Rob Schmidt to approve the minutes of the December 9, 2014 meeting as written. All ayes. Motion passed.

Moved by Phil McNally, second by Rob Schmidt to award five (5) Veteran Preference points to the scores of Donald Horton and Victor Kimberlin on the Initial Telecommunicator Eligibility Register dated February 5, 2015. All ayes. Motion passed.

Moved by Phil McNally, second by Rob Schmidt to adopt the Final Telecommunicator Eligibility Register. All ayes. Motion passed.

Moved by Phil McNally, second by Rob Schmidt to propose to amend the Rules and Regulations of the Civil Service Commission to adopt the modified Physical Agility Test criteria to include a heart rate target as recommended by OSF Center for Industrial Rehabilitation for candidates hired from General Labor/Building Maintenance, Vehicle Maintenance and Water/Wastewater eligibility registers established after December 4, 2015. All ayes. Motion passed.

Kim will talk to Jennifer Scheri at IVCC to see if IVCC can create and administer a Telecommunicator exam.

Moved by Phil McNally, second by Rob Schmidt that the meeting be adjourned at 11:25 a.m. All ayes.

Respectfully submitted,

Kim Czyz  
Administrative Assistant to the Mayor

## Eligibility List Summary

### Classification

Telecommunicator  
Vehicle Maintenance  
General Labor/Building Maintenance  
General Office  
Water and Wastewater

### Expiration Date

February 20, 2017  
March 4, 2016  
December 4, 2015  
December 4, 2015  
December 4, 2015